

## Active Travel School Award Action Plan

	Criteria	Suggestions	Progress Plan	What is needed for the portfolio (copy over the other column if relevant into your portfolio )
A1	Active Travel Policy	Has the Schools Active Travel Policy and Plan been reviewed and updated. Specific references to active and sustainable travel are also included in the school development plan.	Hannah to support in making the <b>Active Travel school plan</b> . Wrexham council use this apply for grants and funding pots.  <b>Policy has been in place, active travel included in prospectus and website.</b>	<b>Evidence needed</b>  <b>Screenshot or copy of policy</b>  <b>Active Travel School Plan</b>
A2	Active Journeys Champion	A group of school travel champions, including a representative from the senior leadership team, share roles and responsibilities. Links are established with other health and sustainability initiatives that the school is engaged with.	<i>Requires: Link with other initiatives, perhaps eco or healthy school.</i>  Eco Schools green flag link here.	<b>Evidence needed:</b>  <b>Names of champions written down</b>
A3	Support for Champion Development and Training	School encourages time for training opportunities. Champions, interested parents, and other engaged staff members can attend active travel workshops.	<b>A3 - We have chased the Cycle Training by Welsh Cycling and have emailed again to hopefully get this sorted soon. This would allow us to do after school clubs such as scooting, biking and learning how to ride a bike.</b>	<b>Evidence:</b>  <b>(Hannah led training-scooters, puncture repairs, after school club)</b>  <b>Welsh cycling training.</b>
A4	Staff briefing and updates	All staff are briefed about the active travel project and receive regular updates about forthcoming events and activities, with a readily accessible information point for staff in place.	Progress: Staff briefings take place. Staff are updated and informed about activities and events.	<b>Evidence:</b>  Screenshot (s) of Active travel being on a meeting agenda  Communication notice board picture

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B1	Active Journeys Assembly x 3 (at least, regular)	<p>At least 3 Active Travel assemblies are carried out every year. Assemblies cover a broad range of transport topics.</p> <p>I can provide PowerPoints or recordings for virtual delivery options.</p>	<p><i>Suggestions: Examples: Big Walk and Wheel? Be Bright Be Seen? Road Safety Week? Climate Change? Guest speakers for example PCSO's encouraged.</i></p> <p>Active travel themed assemblies: Perhaps a list of what assemblies are done (you can include ones from previous years)</p>	<p><b>Evidence;</b></p> <p><b>Couple of pictures of assemblies. Ideally one child led.</b> Use silver photos if needed.</p> <p><b>PCSO Visits?</b></p>
B2	Information on Safe routes	<p>The school provides information about safer routes to school. Staff, pupils and parents have the opportunity to share their thoughts about the safety of routes and what might be done to improve them.</p>	<p>B2 - In our parents evening we informed parents about our previous, ongoing and planned work on active travel and shared our work on a display.</p> <p>B2 - Parent and carer drop in sessions are held regularly with the headteacher. These provide an opportunity for parents and children to discuss active travel matters, offer support and make suggestions.</p>	<p><b>Evidence:</b></p> <p><b>Maps or lesson plans or photos of lessons. Wrexham council lesson (Hannah can send this)</b></p> <p><b>The lesson that was done on maps would be great evidence or the park and stride letters year 6's wrote a few years ago?</b></p>
B3	Building profile	<p>Active and sustainable travel is promoted to the school community through a wide range of channels and is included within the school prospectus. The journey to and from school is included as part of induction and transition preparation.</p>	<p><i>B3 - A section about Active Travel has been added to our school prospectus which will be shared with parents and online.</i></p> <p>We also raffled two bikes to encourage more children to have active journeys to school.</p>	<p><b>Evidence:</b></p> <p><b>Screen shot of prospectus &amp; website</b></p>

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B4	In the classroom	Active and sustainable travel themes are being used as a teaching tool to help achieve national curriculum objectives for a range of year groups.  I can help with resources and suggestions.	<i>At least 2 hours for every year group of Active travel themed lessons.</i>  <b>The Sustrans Learning journey resource has lots of ideas that can help</b>	<b>Evidence:</b>  <b>Any Active travel lessons?</b>  <b>Environment lessons?</b>  <b>Lesson plans, photos, art/written work</b>
C1	Facilities	Pupils and staff are able to store their bikes and scooters on site. If storage facilities are not available, plans are in progress to provide them.	Great covered facilities.	<b>Evidence:</b>  <b>Photo of storage</b>
C2	Safety, maintenance and equipment	Opportunities are provided for pupils and staff to have their bikes/scooters safety checked and opportunities to learn how to maintain and fix bikes. Maintenance facilities/tools are available within the school premises. (e.g. pump, allen keys, spanners, tyre levers)	<b>C2 - Puncture repair kits and a pump are available for the children to use in school if needed with staff trained on how to use them.</b>  I noticed some scooters need mending. I mended a few but will bring you a tool kit and see if I can source you some replacement wheel nuts to keep in the shed	<b>Evidence:</b>  <b>Photos.</b>  <b>Picture of tools school has.</b>
C3	Skill development	Pupils have the opportunity to practice their balance bike, cycling, scooting and pedestrian skills within lesson time, break or after school. Pupils are signposted to opportunities to further develop their skills e.g. local club	<b>C3 - We regularly signpost parents/carers to opportunities to further develop their skills, for example the recent 'Learn to ride a bike' free sessions over summer.</b>  Welsh Cycling do events in Queensway for any pupils who would like to do sport cycling. I can send you details if any are interested.  <b>BIKE BUS!</b>  <b>Scooter club after school</b>	<b>Evidence:</b>  <b>Couple of Photos of in school sessions</b>  <b>Bikeability (mention yearly)</b>  <b>After school club scooters/bikes</b>  <b>Bike bus</b>

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C4	Pupil voice	Pupil engagement in planning and decision making is embedded in the school's approach to promoting active and sustainable travel.	<p><i>Active Travel Crew</i></p> <p><i>Have AT responsibilities, Hi Vis vests for the event days, meetings and vote on AT themes. AT crew assemblies. AT suggestion boxes for upper &amp; lower school that they review</i></p> <p><i>D3 - Active Travel Champions will be writing to local businesses to try to secure sponsorship for half termly treats for the class with most improved active journey tokens. They will decide what the sponsorship is spent on.</i></p>	<p><b>Evidence:</b></p> <p><b>Paragraph on the pupil voice. Picture evidence if possible.</b></p>
D1	Whole school events x 3 (minimum)	Regular events happen to encourage and motivate students to travel actively happen throughout the school year.	<p><b>D1 - In our last 'Be bright be seen' event, we purchased snap bands for every child in the school and encouraged them to use them on their journeys to and from school.</b></p> <p><b>D1 - Regular whole school events are embedded in our calendar now such as bling your bike/scooter linked to St Dwynwen's Day, Bike and breakfast event a wild walk to school and more.</b></p> <p><b>D1 - We have used sustainable journeys to local sporting events - football at Collier's Park and cricket in the village where we could have asked parents to drop the children at the sites, we have walked the children to and from the events and will continue to do so.</b></p>	<p><b>Evidence of a few events.</b></p> <p><b>Pictures. Some can be used from bronze/ silver to show continuation</b></p>

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D2	School Travel challenge	A school travel challenge is an established feature of the school calendar.	<b>So many events!</b>	<b>Mention how these are well embedded into the school calendar every year.</b>
D3	Personal motivation	The school has an individual pupil incentive scheme for motivating active travel to school. The school has identified future resources for continuing the scheme, which could involve an external sponsor.	<p><i>Suggestions: class points for active travel, golden time on bikes/scooters if class come in actively.</i></p> <p><b>E3 - Following a review of the most recent active journeys survey, we have identified an opportunity to support children from lower income families by loaning scooters and helmets. They would keep these at home and be able to use them freely and for journeys to and from school.</b></p> <p><b>Active journey tokens. The class with the most tokens or most increase in tokens will have a class treat at the end of the half term.</b></p> <p>We also raffled two bikes to encourage more children to have active journeys to school.</p>	<b>Paragraph on what is done. Raffled bikes, prizes. Time on scooters?</b>
D4	Celebrating and Influencing	This can involve local newspapers, social media pages, and the school website. The school are raising the profile of their work on active and sustainable travel externally and have successfully engaged a local politician or external decision maker as a champion of their achievements.	<b>D4 - We have an outdoor notice board dedicated to active travel to update parents on events and celebrate achievements.</b>	<b>Evidence:</b> <b>Twitter?</b> <b>Celebration board?</b> <b>Newsletters?</b>

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E1	Annual travel survey	HUS surveys at start and end of the year shared with Sustrans for whole school.		<b>AJ Officer has the HUS data to help put in portfolio</b>
E2	Achieving change	Data shows increase in active travel over 24 months.	<p><i>If levels have stayed the same in 24 months this is ok.</i></p> <p><b>D1 - We have used sustainable journeys to local sporting events - football at Collier's Park and cricket in the village where we could have asked parents to drop the children at the sites, we have walked the children to and from the events and will continue to do so.</b></p>	<b>AJ officer can help with this to put in or share for portfolio</b>
E3	Plan, do and review	The school has set itself targets for increasing active and sustainable travel. Monitoring data is used to observe patterns in travel behaviour which inform future targets and delivery.	<p>What is in place for is the current champions leave. Other staff who would do the active travel themed lessons and sessions and encouraging travel?</p> <p>E3 - Following a review of the most recent active journeys survey, we have identified an opportunity to support children from lower income families by loaning scooters and helmets. They would keep these at home and be able to use them freely and for journeys to and from school. We will continue to plan, do and review our actions.</p>	<p><b>Evidence of school goals and targets. Active travel school plan</b></p> <p><b>What is in place for champions leaving?</b></p>
E4	Wider community engagement	The involvement of parents, governors and other volunteers to assist at events and deliver activities is embedded in delivery, with training opportunities provided to develop skills and confidence. Links with	<i>E4 - In our parents evening we informed parents about our previous, ongoing and planned work on active travel and shared our work on a</i>	<p><b>Evidence:</b></p> <p><b>(letters the year 6s wrote to local businesses for park and stride)</b></p>

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		<p>other schools and local organisations for example cycle clubs, bike shops and community policing teams are well established where present.</p>	<p><i>display. We also raffled two bikes to encourage more children to have active journeys to school.</i></p> <p><i>E4- Parent and carer drop in sessions are held regularly with the headteacher. These provide an opportunity for parents and children to discuss active travel matters, offer support and make suggestions.</i></p> <p><b><i>A lot of work as been taking place with the wider community to open a new entrance to the school which will allow many more children to have an active journey to school. The opening of this is in the very final stages now and we hope to launch this in the new school year.</i></b></p>	<p><b>Work on the new entrance to the school (Wrexham council, local councillor )</b></p> <p><b>PCSO and crossing patrol</b></p> <p><b>Bike bus with parents</b></p>
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